

Tilton Northfield Water District

Commissioner's Meeting

14 Academy Street, Tilton, NH

Monday, April 29, 2024

4:00 p.m.

Minutes

In Attendance:

Commissioner Chair Roland Seymour, Commissioner Arthur Demass, Commissioner Steve Partridge, District Clerk Michele Corey, Superintendent John Chase, Charlene Smith, Rene LaBranche (Stantec), Nathan Langione

Call to Order:

Commissioner Arthur Demass called the meeting to order at 4:03pm. There were 0 members of the public present.

Public comment:

Nathan Langione is sworn in as the new District Clerk by Michele Corey.

Steven Partridge is sworn in as Commissioner by Nathan Langione.

Roland Seymour is sworn in as commissioner by Nathan Langione

Commissioner Arthur Demass made a motion to nominate Roland as the chair. Seconded by Steve. and passed by unanimous vote.

Stantec (Rene LaBranche)

Rene LaBranche attended the meeting to discuss the new water treatment plant and the Asset Management Grant. We have satisfied the tariff review requirement, but still need to have a Level of Service Workshop, create a story map, and perform a rate study update.

Water Treatment Plant

The 100% design plan has been completed and Rene reviewed the plan, funding sources, and probable cost estimate for the project with the Commissioners.

We need to identify and price add/alt/deductions to be added to the proposal. This will allow us to reduce construction costs if needed with dollar values agreed to by contractors in the bid.

Level of service workshop

Host a public meeting with DES, Stantec, and TNWD to perform an analysis of service and put together a memo. Will be held on May 23rd, 2024.

Story map

Create a visual story map of the TNWD to help educate the public. The story map will cover the history of the district, current district projects, water protection, cost of producing clean water, cost of providing fire protection, and the future of the TNWD.

Rate study

Stantec will produce a new rate study proposal after resolution of lawsuit with the TNFD.

Charlene Smith:

We have a new accounting firm, Vachon Clukay, and through their audit they have identified areas for savings in our taxes. They have asked us how to decide how we want to handle the water treatment plant, in order to best position us to merge the District and the aqueduct company. They recommend putting all the grants/expenses into the District so the asset is not added to the aqueduct company.

Discussion ensued and the Commissioner Seymour is going to meet with the accountants.

Review of Minutes:

The Commissioners reviewed the March 18, 2024 minutes for the Water District.

Commissioner Demass motioned to approve the March 18, 2024 minutes. Seconded by Commissioner Partridge. All in favor (Seymour abstained). Motion carried.

Treasurer's Report:

The Commissioners reviewed the March 2024 Treasurer's Report for the Water District.

Commissioner Demass motioned to accept the March 2024 Treasurer's Report. Seconded by Commissioner Seymour. All in favor. Motion carried.

Superintendent's report (John Chase):

Tilton School Mansion

After Stantec's first review, Tilton School came back and said they were going to hook up to a different fire line that is coming from the Academic Building. They thought they could just hook up to it with no plans or reviews. I told them they had to have plans and reviews before any construction could begin. New plans were reviewed by Stantec, and comments were made. I allowed them to start installing the pipe and sent a letter to the head of school outlining the procedures needed to turn water on to the new service line.

Frito-Lay

Project has been reviewed and Stantec is waiting for a response.

Hydrant Flushing

Flushing was completed last week with no issues.

Eastbrook Estates

Abatement request submitted due to water leaks.

Commissioner Demass motioned to approve the abatement request at an amount of \$9,958.97 to account 2363. Seconded by Commissioner Partridge. All in favor. Motion carried.

Old Business:

None

New Business:

None

Non-Public:

None

Next Meeting:

June 3, 2024 4:00 PM

Adjournment:

With nothing further, at 6:30 p.m. **Commissioner Demass motioned to adjourn. Seconded by Commissioner Partridge. All in favor. Motion carried.**

Respectfully Submitted,

Nathan Langione, District Clerk